

# COGS PLOTHOLDERS RULES AND RESPONSIBILITIES

(2020 City of Sequim's June Robinson Memorial Garden)

## GARDEN USE & MAINTENANCE

- Maintain your plot during the garden season by soil building (through the addition of compost or composted manure), planting, watering, harvesting and weeding. Help maintain the entire garden by **keeping the pathways that border your plot weed free.**
- Plot holders will be contacted by phone or email when plots are untended (overgrown, weedy, not harvested, not watered) for more than two weeks. If you are contacted about an untended plot two times in one season, your plot may be given away.
- Do not expand the boundaries of your plot beyond its designated area. Keep invasive, vining and spreading plants confined to your own plot. Do not allow plants to encroach into or overhang the paths or adjacent plots. **Keep the pathways that border your plot weed free.**
- Comfrey, gourds, Jerusalem artichokes, rhubarb, horseradish, blackberries and raspberries are not permitted. Mint is allowed only if it is in a container.
- Use common courtesy. Plan your garden so it can be planted, weeded and watered from inside your own plot. Do not walk in your neighbors' gardens without their permission.
- Secure the tool shed and help maintain tools. Always clean the tools before returning them to the shed. Make sure to mark your private tools but know that COGS cannot be responsible for personal items left in the shed. The last person out of the garden should check to make sure the tool shed is locked, the water is turned off and locked and the gates to the garden is locked.\_
- Gravel paths aren't allowed in plots.

## WATER RESPONSIBLY

- Treat hoses carefully and roll them up at the hydrant area when finished. When moving hoses, make sure you do not damage others' plants or drag them through others' plots.
- Restrict watering to your own plot.
- Always shut off and lock the water before you leave the garden.
- Do not use sprinklers or spray your plants from the top. Watering leaves can cause mold. Watering the soil near the roots gets the water where it belongs.
- Water deeply as it is better to give plants a good soaking once or twice a week than to give three to four light surface waterings. Limit your watering time to 20 minutes. If the weather is warm and your plants are young, check your plot; it may be necessary to water more frequently than usual. Remember, adequate mulch will save you hours of watering over the season.
- Watch for any leaks in the hose or connections. Be sure the hose is tightly screwed on to the hose bib so no water is spraying out at the connection.
- **For emergency water problems**, call the City's emergency number: (360) 912-7059. For issues with hoses, email or call Jason (see MISCELLANEOUS).

## **NO CHEMICAL INSECTICIDES, PESTICIDES OR HERBICIDES**

- The use of insecticides and herbicides made from synthetic chemical materials is strictly prohibited. Organic sprays (OMRI approved) are allowed only when used according to label directions. If you use nonorganic chemicals, you will lose your plot.

## **ORIENTATION AND CLASS**

- All new plot-holders must attend the orientation/full-day class session.

## **COMMUNITY HOURS**

- Unlike the Fir Street Garden, there are no set community hours at June Robinson. **However, every plot holder is expected to help maintain the garden's common areas.** One way to do this is to **keep the pathways that border your plot weed free.** If you choose to participate in the community squash plot(s), weed both near your plants and around the perimeter of squash plot.
- There may also be a couple of community work sessions plot holders are encouraged to attend.

## **END OF SEASON RESPONSIBILITIES**

- You are responsible for removing all plant material and covering your plot with mulch by October 31.
- Winter gardening (beyond October 31) is allowed only by arrangement with the June Robinson Garden Manager.

## **MISCELLANEOUS**

- Smoking, pets, and amplified sound are prohibited.
- Closely supervise children and help them learn respect for gardening and boundaries.
- Put all your trash in the trash can outside the gate or take it home for disposal. Gardening waste should be placed in the Compost Bins located outside the exterior fence near the entrance gate.
- Verbal or physical abuse will not be tolerated. Resolve differences in a neighborly way. If there is a problem with a fellow gardener, stay polite and listen carefully – usually a solution can be easily reached. If you are unable to reach a satisfactory solution, contact Jason (see below).
- If something prevents you from maintaining your plot for an extended period of time, it is your responsibility to find someone to water, harvest and weed. Be sure this person is familiar with your plot boundaries and the garden rules.

CONTACT INFORMATION FOR JUNE ROBINSON GARDEN MANAGER,

**Jason Loihle:**

email: [jloihle@sequimwa.gov](mailto:jloihle@sequimwa.gov)

Office: 360-582-2458

Cell: **360-912-2158** -- PLEASE LEAVE A MESSAGE!

## **PLOTHOLDER'S AGREEMENT**

By signing below, I agree to act according to the Rules and Responsibilities stated here-in.

Failure to abide by the foregoing COGS Rules and Responsibilities may result in the termination of the right to use your designated plot. If usage is revoked, you shall not receive a refund and there shall be a loss of your automatic right to rent a plot the following year.

---

PlotHolder's Signature

---

Date

---

Please Print legibly - Last name, First Name